

Nipomo Library Children's Craft Fair Application

Saturday, December 13, 10am-11:30pm at Nipomo Library

Drop-off and set-up times are from 9:00-9:45

Selling begins promptly at 10am

- Ages 7-13 (Children must be able to operate the booth). Siblings or friends may share a booth, if desired.
- The Fair takes place inside the Nipomo Library in the Community Room.
- Tables will be provided. Feel free to bring a tablecloth or other decorations.
- Applications with less than one child may be asked to share a table.
- The maximum charge for any item is **\$10.00**. There is no fee to participate.
- Please read the attached checklist for further instructions.

For more information, please contact staff at the Nipomo Library, 918 W. Tefft St., (805)929-3994.

Fill out the form below and have it signed by the adult in charge of the booth. Application forms must be returned in person to the Nipomo Library by Saturday, November 19th. Spaces will be awarded on a first come, first served basis. Call if you are unable to participate as spaces are limited.

Detach and turn in.

Nipomo Library Children's Craft Fair Application

Due no later than 11/19/25

(spaces are awarded on a first come, first served basis)

(Maximum 3 children per booth.)

Name(s) and age(s): _____ years old,

_____ years old,

_____ years old.

List items you plan to sell (craft items only – **no food or drinks**): _____

Adult in charge of booth _____

Email address of adult _____

Phone number of adult _____

Adult Signature: _____

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You bring everything you need!

- **Plan your booth** (There will be no power available).
Set it up at home to see how it looks. Plan how to display your items.
- **Supplies needed**
Signs, displays, price lists, etc.
Change for your customers.
Cash box or fanny pack for holding money. Each booth is responsible for collecting and making change for each transaction. *Nipomo Library staff will not be able to make change for booths.
A calculator, if needed.
- **Plan how to attract customers**
Make a variety of items to sell at different prices.
Consider your cost for materials; nothing can be priced over \$10.00.
Invite family, friends and neighbors to the event.
- **Showcase YOUR talents**
We will ask any items that are not handmade to be removed. **Due to state regulations, products for human consumption cannot be sold.**
Reminder: Children must help set-up and run their booth. Families should be spectators and helpers, not operators.

Day of Fair:

- **Check in from 9:00-9:45**
We will show you where to set up.
Bring your adult who will be with you during the Fair.
Park in designated spaces only. **Please, do not use more than one parking spot for loading and unloading.**
- **Tips**
Consider lowering prices towards the end of the Fair to make final sales.
You may also wish to trade with other sellers.
- **Clean up**
Take down your booth at the end of the Fair and clean up any trash in your area.
Please place trash in designated recycling and trash bins.

Questions? Contact staff at the Nipomo Library, 918 W. Tefft St., Nipomo (805)929-3994.